



Bristol Clinical Commissioning Group

Bristol Health & Wellbeing Board
Working together to improve the health and wellbeing of
Bristol

Minutes of a Meeting of the
Health and Wellbeing Board
11th April 2013 at 2pm

Attendees - Members of the Board:

- Councillor Barbara Janke (in the Chair)
- Councillor Helen Holland
- Steve Davies, Vice Chair South Bristol Locality Group (arrived at 3pm)
- Dr Ulrich Freudenstein, Chair, North & West Locality Group
- Jill Shepherd, Chief Officer, Bristol CCG
- Alison Comely, Strategic Director, Health and Social Care
- Claudia McConnell, Service Director Strategic Commissioning (substituting for Annie Hudson)
- Janet Maxwell, Director of Public Health, Bristol City Council
- Rachel Robinson, Chief Executive, The Care Forum
- Keith Sinclair, Carers' Support Centre
- Peter Walker, Voluntary Community Sector Assembly

Others in attendance:

- Kathy Eastwood, Service Manager: Health Strategy (supporting the Board)
- Richard Lyle, Programme Director, Community, Partnerships and PPI
- Claire Craner-Buckley, HSC Environment Advisor
- Gary Davies, Troubled Families Co-ordinator
- Steve Marriott, Sustainability Manager
- David Prosser, Project Manager, Major Projects
- Kay Russell, Strategic Planning Manager
- Suzanne Ogborne, Project Administrator: Health Strategy
- Lucy Fleming, Democratic Services Officer (administrator)

1. Welcome and Apologies for Absence

Apologies for absence were received from;

- Councillor Peter Abraham
- Councillor Jon Rogers
- Ewan Cameron, Chair, Inner City East Locality Group
- Dr Martin Jones, Chair, Bristol Shadow Clinical Commissioning Group
- Annie Hudson, Strategic Director, Children, Young People and Skills

2. Chair's Business

There was no Chair's business.

3. Minutes of the Meeting Held on 28th February 2013 and Any Matters Arising.

The minutes of the meeting on 28th February 2013 were noted for information purposes. Councillor Holland advised that at the last meeting she had declared her involvement with Bristol Community Health.

There were no matters arising.

4. Rehabilitation Review

Richard Lyle introduced the item and invited questions from Members of the Board. The discussion could be summarised as follows;

- A project was underway to reduce the number and length of hospital admissions by providing additional community based support. Bristol currently had a relatively high rate of hospital admissions.
- The drivers for the initiative were to improve customer satisfaction whilst reducing costs. Service users did not generally have strong views about who provided their care, as long as the standards were high and they received the

support they required. The proposed changes were reflected in the national direction of travel.

- A Bristol work group had been set up to oversee the project and the arrangements were progressing well. It would be helpful if the Health and Wellbeing Board (H&WB) could support the proposal.
- The number and location of hospital beds was a contentious issue. It was vital to ensure that alternative options for care did not have an adverse impact on outcomes.
- Carers had a pivotal role to play in reducing the number of hospital admissions and supporting service users when they were discharged.
- Increased partnership working would be needed to overcome continuing budgetary pressures. Whilst options such as pooled budgets would be complex to implement, the time had come to look at more radical options. It was agreed that a report outlining the possibilities for combining budgets be provided for consideration at the July meeting.

ACTION: KATHY EASTWOOD

- Currently only a very small amount of the Acute Trusts' budgets were allocated to rehabilitation services.
- The Clinical Commissioning Group had suggested that the Rehabilitation Review was not ambitious enough, so the options were being remodelled. Members of the H&WB supported that view.
- Bristol City Council and the NHS both had teams working to deliver services at neighbourhood level, but there needed to be greater understanding about how those teams could work together. It was agreed that Kathy Eastwood would co-ordinate a paper that mapped future and current work, for consideration at the July meeting.

ACTION: KATHY EASTWOOD

- A Healthy Futures evaluation of opening hours for health services was underway. There would be clear advantages of moving to a 7-day operation but it was difficult to see how the additional funding (estimated to be 25% to 30%) could be secured.
- Social isolation was a concern with some parts of the city (the more affluent areas) receiving very little funding to combat the problem. Health and social care teams should work together to overcome the issues.

5. Troubled Families Programme

Gary Davies introduced the report. During the introduction and associated discussion the following comments were made;

- The Troubled Families project used 4 criteria to identify potential service users; adult unemployment; youth crime; educational absence; and a high level of intervention from the responsible authorities. The target families currently cost service providers up to £200K a year.
- The project was designed to be short life (end date March 2015) and have high impact. It could be argued that the issues in some areas of Bristol were too complex to be resolved within that timescale.
- Bristol City Council had employed 30 key workers in area based teams, but the approach for resolving issues would be multi-agency, including the voluntary sector.
- Funding would be allocated on a payment by results basis and the additional revenue brought in by the project would be used to support future related initiatives. The University of the West of England would be monitoring progress of the scheme.
- A range of sanctions would be available to persuade the target group to engage with the programme. Individuals would not usually be given a choice about whom they worked with.
- Many of those families involved in the initiative were likely to be affected by a range of issues including mental health problems, substance misuse and domestic violence. It was important to avoid duplication with other support workers.
- The importance of the link between high quality housing and health/wellbeing should not be underestimated.
- The Police were making a contribution of £230K plus 3 PCSOs to the Troubled Families initiative in recognition of the significant savings they stood to make if the scheme was successful.
- The implications of the Youth Links project needed careful consideration in light of the potential implications for 'troubled families'.
- Young carers should be linked to the programme since that group were at risk of having poor attendance at school.
- GPs would not receive notification when work commenced with a 'troubled family' because they would have limited opportunity to assist with the programme. There were also logistical difficulties.

It was agreed that an update report would be scheduled for the November meeting. The report should include comments on the impact of Welfare Reform on vulnerable groups.

ACTION: KATHY EASTWOOD/GARY DAVIES

6. Joint Working Arrangements

It was agreed that the report would be deferred until the July meeting so that it could be linked with the item on neighbourhood working (see minute in section 4 - Rehabilitation Review).

ACTION: KATHY EASTWOOD

7. Update on Terms of Reference / Ways of Working

Kathy Eastwood updated the Board following which Members commented on the information provided. The salient points were as follows;

- Members would need to agree what supporting structures should be in place to assist the H&WB to fulfill its objectives. Work was underway to establish the best way to engage with Providers.
- The Health Improvement Partnership (HIP) needed clarification regarding its role and how it could add the most value to the H&WB. Discussions were taking place on re-framing the body into a Health Inequalities Partnership.
- Councillor Janke was considering the concerns previously raised regarding equalities representation on the H&WB and would report back in due course.
- A mapping exercise should be undertaken to show how all bodies would link to the H&WB, which could be used to inform the membership debate and would help to clarify routes into the H&WB.
- Further comments on the Terms of Reference should be sent to Kathy Eastwood.

8. Challenges for 2013/14 - Developing the Work Programme

Kathy Eastwood introduced the report and members went on to consider the information provided. The key points that arose during the associated discussion could be summarised as follows;

- It was agreed that there would be 6 formal (public) and 2 informal (private) meetings of the H&WB in the next municipal year.
- The commissioning plans of various organisations would need to be added to the Work Programme. It was agreed that Jill Shepherd would seek clarification regarding timescales and provide details to Kathy Eastwood.

ACTION: JILL SHEPHERD

- It was noted that an update on Healthwatch would be considered at the next meeting. Members were reminded that Healthwatch was an entirely new function, rather than a re-branding of LInK.
- Sue Mounstevens, Police and Crime Commissioner for Avon & Somerset Constabulary, would be in attendance at the next meeting to discuss future opportunities for shared working.
- It was intended that the draft work programme for the year be set at each annual meeting to allow proper forward planning to take place, but that modifications could occur as necessary. It was agreed that reports should be scheduled so that the H&WB would have the opportunity to shape decision-making and there should be less emphasis on receiving items for information purposes.
- One area that should be given priority was the impact of budget cuts and how organisations could work together to look for innovative solutions to secure the best outcomes.

9. Sustainable Development Strategy for the Health, Public Health and Social Care System (Consultation)

Janet Maxwell introduced the report to the Board and Claire Craner-Buckley tabled a document regarding the National Consultation on the Sustainable Development Strategy for the UK Health & Care System 2014-2020. During the associated discussion the following comments were made;

- Bristol was the first area in the country that had developed a carbon footprint of the health service across all organisations.
- For the third time Bristol had been short listed for the European Green Capital award.
- It was agreed that Kathy Eastwood would co-ordinate the response to the National Consultation on the Sustainable

Development Strategy for the UK Health & Care System
2014-2020, on behalf of the H&WB.

ACTION: KATHY EASTWOOD

- Bristol was working with the Department of Health to look at the sustainability of social care. Discussions had taken place with older people that had flagged up many issues related to social isolation, including the need for increased local resources.
- The Food Policy Council for Bristol had recently met to discuss a range of relevant issues, including the rise in demand for Food Banks and the need for more fresh fruit and vegetables. It was intended that local food co-operatives and community vegetable plots would be established.
- It would help if incentives were available to encourage people to become more 'green' (e.g. switching to renewable energy), but there were many schemes underway within Bristol to promote sustainability.
- It was agreed that Ulrich Freudenstein would liaise with Steve Marriott to discuss ways in which commissioners of health services could further contribute to the sustainability agenda. Steve Marriott confirmed that his team potentially had capacity to support the initiative.

ACTION: ULRICH FREUDENSTEIN/STEVE MARRIOTT

- Bristol City Council's Sustainable Development and Transport Scrutiny Commission were looking at the relationship between health and the environment, so the H&WB should consider undertaking joint work.

10. Round table updates

The following information was provided;

- The recruitment process for the City Director post had commenced and was due to be completed within the next fortnight.
- Healthwatch was up and running and an update report would be provided for consideration at the May meeting.
- Annie Hudson would shortly be leaving Bristol City Council to take the position of Head of the College of Social Work in London.
- The Children's Services Scrutiny Commission had recently held a very successful inquiry day looking at services for

children with SEN and/or disabilities. The report of findings would be available in due course.

- The First Response scheme had gone live in the north of the City three weeks ago. The project was part of the Children's First Programme.
- The CCG had become established on 1st April 2013 and the first full meeting had taken place on Thursday 18th April 2013.
- Local elections would take place in Bristol on 2nd May 2013.

11. Standing Item: General Matters of Interest

There were no general matters of interest.

12. Any Other Business

There was no any other business.

The meeting ended at 4pm.

INFORMATION ONLY ITEM

Community Transport Draft Commissioning Strategy

The Board welcomed David Prosser who provided a brief summary in relation to the Community Transport Draft Commissioning Strategy, for information purposes. He advised that Community Transport was currently being provided by voluntary organisations, but they were reliant on grants that were being reviewed due to budgetary constraints. The consultation aimed to seek views of the implications of reducing the service, such as failure to attend medical appointments and increased social isolation. Members were urged to respond to the consultation.

APPENDIX A – ACTION SHEET



Bristol Health and Wellbeing Board
Working Together to Improve the Health and Wellbeing of Bristol

Action Sheet – 11th April 2013

Agenda Item No.	Title of report and description	Action	Person Responsible	Progress/ outcome
4.	Rehabilitation Review	Kathy Eastwood to prepare a report for the July meeting outlining the possibilities for combining budgets.	Kathy Eastwood	
"	"	Kathy Eastwood to co-ordinate a paper that maps future and current work in relation to joint neighbourhood working, for consideration at the July meeting.	Kathy Eastwood	
5.	Troubled Families Programme	An update regarding the Troubled Families Initiative (including comments on the impact of Welfare Reform on vulnerable groups) is to be scheduled for the November meeting.	Kathy Eastwood/Gary Davies	
6.	Joint Working Arrangements	The report is to be deferred until the July meeting so it can be taken in conjunction with the joint neighbourhood working item (see above).	Kathy Eastwood	
8.	Challenges for 2013/14 - Developing the Work Programme	Jill Shepherd is to provide Kathy Eastwood with details of the timescales of relevant commissioning plans.	Jill Shepherd	

9.	Sustainable Development Strategy for the Health, Public Health and Social Care System (Consultation)	Kathy Eastwood is to co-ordinate the response to the National Consultation on the Sustainable Development Strategy for the UK Health & Care System 2014-2020, on behalf of the H&WB.	Kathy Eastwood	
"	"	Ulrich Freudenstein/Steve Marriott to discuss ways in which commissioners of health services could further contribute to the sustainability agenda.	Ulrich Freudenstein/ Steve Marriott	